

THE MATTABASSETT DISTRICT

Memorandum

Date: March 12, 2013

**Subject: Agenda - Monday,
March 18, 2013 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of February 19, 2013	1 - 6
2. Treasurer's Report	7 - 13
a. Receipts & Expenditures 12-13	8
b. Operating Fund Statement of Income 12-13	9
c. Cash Flow Graphs 12-13	10 - 12
d. Investment Schedule	13
3. Budget Statement, Fiscal Year 12-13	14 - 16
4. Check Register Report – February, 2013	17 - 18
5. Staff Reports	19 - 38
a. Monthly Report	19 - 29
b. Safety/Energy Report	30
c. Operational Profile	31 - 34
d. Monthly Flows & Rainfall Data for the Past Two Years	35
e. Effluent Quality Graph	36
f. Nitrogen Graph	37
g. Maintenance Graph	38
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #10 for January 2013 - \$3,215,857.83	
2. Wright-Pierce's Payment Requisition for January 2013 - \$142,437.51	
3. Milone & MacBroom's Payment Requisition for January 2013 - \$37,064.87	
7. Counsel's Report	
a. Executive Session	

8. New Business
 - a. Letter to Constituent Municipalities regarding Middletown
 - b. Rockville Bank Deposit/Checking Account Resolution
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, April 15, 2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.